

Local Pension Board Annual Work Plan

January

- Fund Update Report - include narrative about Committee Paper discussions
- Pensions Admin Update
- Data Scores – 6 monthly item
- Annual Employer Monitoring Report - covering November to November
- Annual External Audit Update - if required
- Training Paper - standing item
- Work Plan - standing item
- Training Session/Ad hoc Board requests

March

- Fund Update Report - include narrative about Committee Paper discussions
- Pensions Admin Update
- Temporary Bank Accounts – 6 monthly item
- Policies for approval - rolling 3 year review, unless major changes
- Annual Report and Accounts - changes to the Code and A/C policies
- Business plan and budget setting
- Training Paper - standing item
- Work Plan - standing item
- Training Session/Ad hoc Board requests

July

- Fund Update Report - include narrative about Committee Paper discussions
- Pensions Admin Update
- Data Scores- 6 monthly item
- Draft Annual Report and Accounts
- Training Paper - standing item
- Work Plan - standing item
- Training Session/Ad hoc Board requests

October

- Fund Update Report - include narrative about Committee Paper discussions
- Pensions Admin Update
- Temporary Bank Accounts – 6 monthly item
- Risk Register
- Annual External Audit Update
- Training Paper - standing item
- Work Plan - standing item
- Training Session/Ad hoc Board requests

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